

**1. Call to Order** - THE MEETING WAS CALLED TO ORDER BY SUPERVISOR WILLIAM FOUNTAIN AT 7:00 PM

**2. Pledge of Allegiance**

**3. Roll Call**

PRESENT: Larry N. Ciofu, William Fountain, Kathie Horning, Joe Colaianne, Matt Germane, Glenn Harper, Joe Petrucci  
ABSENT:

Also present Township Manager James Wickman.

**4. Approval of Meeting Agenda**

Move to approve the agenda for the June 2, 2015 Hartland Township Board meeting as presented.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Joe Colaianne, Trustee   |
| <b>SECONDER:</b> | Kathie Horning, Treasurer                                      |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci |

**5. Call to the Public**

Dwight Sachau informed the Board that there is now a Ladies Auxiliary for the American Legion Post 415. Also reported that we had a good Memorial Day Parade and that he had heard a lot of reports that people really enjoyed the parade. Supervisor Fountain thanked and congratulated Mr. Sachau for his efforts with the Ladies Auxiliary.

**6. Approval of Consent Agenda**

Move to approve the consent agenda for the June 2, 2015 Hartland Township Board as presented.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Joe Petrucci, Trustee  |
| <b>SECONDER:</b> | Glenn Harper, Trustee  |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci |

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Board of Trustees - Regular Meeting - May 6, 2015 7:00 PM
- d. Board of Trustees - Regular Meeting - May 19, 2015 7:00 PM
- e. Approve Purchase of Planning Commission Tablets (\$6,600)
- f. Approve Charitable Gaming License Resolution - Hartland Gymnastics Academy

**7. Applicants**

a. Site Plan #528 - Woods Edge - Final Site Condominium

Applicants Steve Belanger and Tom Tecco of SBTT Properties, LLC and David LeClair of Livingston Engineering were present to answer questions. Trustee Colaianne gave a brief update of the final site plan that was approved at the last Planning Commission meeting.

Move to approve the Final Site Condominium Plan for Woods Edge, Site Plan #528, conditional upon the following:

1. The applicant addressing all outstanding items noted in the review letters of the Planning Department, Fire Marshall, DPW, and Township Engineer in the Construction Plans and/or the Stamping Sets; and
2. The applicant submitting revised condominium documents for administrative review and approval from both the Township Attorney and the Planning Department prior to submittal of Construction Plans; and
3. Any additional conditions recommended by the Hartland Township Planning Commission as part of their recommendation of conditional approval on May 28, 2015;

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Joe Colaianne, Trustee   |
| <b>SECONDER:</b> | Joe Petrucci, Trustee  |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci |

b. **Special Event Permit Application #264 - HACC Carnival (Th July 9 - Sun July 12)**

Hartland Area Chamber of Commerce Executive Director Jana Warford was present to answer any questions.

Move to approve Special Event Permit Application #264 for the Third Annual Hartland Area Chamber of Commerce Carnival, subject to the conditions noted in the Planning Department's review letter dated May 27, 2015.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Kathie Horning, Treasurer                                      |
| <b>SECONDER:</b> | Joe Colaianne, Trustee   |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci |

**8. Public Hearing**

Supervisor Fountain introduced Brian Jonckheere, the Livingston County Drain Commissioner and stated that we are here to approve a resolution that is required and requested by the State of Michigan for us to acknowledge the project that they have approved so that we could get funds from the special state revolving fund. If this was to be delayed these funds will not be available. We are also here to approve the special assessment roll for the approved project.

Motion to open the public hearing by Trustee Colaianne and Seconded by Treasurer Horning. All present voted yes.

The following individuals came forth:

Lynn Meissner - items discussed were the size of the assessment, extending to a 30 year assessment, errors in the roll as to property owners, current septic system property, interest rate for the final roll, bond payment schedule, quarterly user fee, information on programs for low income people.

Gary Anjewski - items discussed were the no interest payoff date, start of the quarterly user fee, maintenance/repair assessment versus improvement assessment.

Ken Sustic - items discussed were his vacant parcel listed on assessment roll, expense to connect later if home is built, request for 30 day extension to consider this situation.

Mark Luscomb - items discussed were Hartland Township taking a second lien status.

Deborah Johnston - items discussed were previous public hearing on the project, communication issues during the process, previous project scope issues,

Manager Wickman stated that he had received 31 written objections dealing with various issues including owners of record and 13 were cleared with the rest needing further investigation. We received another written objection at the meeting.

Move to close the public hearing by Trustee Harper and seconded by Trustee Germane. All present voted yes.

a. Lake Tyrone Revised Project Plan Acceptance Resolution

Move to adopt the resolution for the final project plan for Lake Tyrone wastewater system improvements.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                     |
| <b>MOVER:</b>    | Joe Colaianne, Trustee   |
| <b>SECONDER:</b> | Kathie Horning, Treasurer                                      |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci |

b. Lake Tyrone Sewer - Resolution Confirming Special Assessment Roll

Discussion held as to the correction of information on the roll.

Move to table this issue to the June 30, 2015 Hartland Township Board Meeting.

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| <b>RESULT:</b>   | <b>TABLE [UNANIMOUS]</b>                                       |
| <b>MOVER:</b>    | Matt Germane, Trustee  |
| <b>SECONDER:</b> | Kathie Horning, Treasurer                                      |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci |

**9. Pending & New Business**

a. Resolution of Intent - Sewer SAD 200

Supervisor Fountain gave an overview of the Sewer SAD 200.

Move to adopt the Resolution of Intent to Make Sewer Improvements; Ratification of Prior Township Action; Tentative Designation of Special Assessment District; Notice of Public Hearing (the resolution of intent for sewer improvements for volunteering properties within 200 feet of a public sewer).

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                     |
| <b>MOVER:</b>    | Matt Germane, Trustee  |
| <b>SECONDER:</b> | Glenn Harper, Trustee  |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci |

b. Wireless Tower Proposals

Manager Wickman gave an overview of the proposal from American Tower for a tower at Heritage Park. Discussion held as to location of the tower in Heritage Park, space requirements, and safety issues.

Move to table the Wireless Tower proposals by Trustee Germane and seconded by Trustee Harper. All present voted yes.

Move to remove the table for the Wireless Tower proposals by Treasurer Horning and seconded by Trustee Colaianne. All present voted yes.

Further discussion held on the American Tower proposal. Manager Wickman to discuss the Board concerns, specifically with regards to location, with American Tower.

Discussion held on the existing Hartland Road tower (Crown Castle) to add a new tenant.

Move to approve the First Amendment to the Ground Lease Agreement with NCWPCS MPL.

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| <b>RESULT:</b>   | <b>APPROVED [6 TO 1]</b>                               |
| <b>MOVER:</b>    | Matt Germane, Trustee                                  |
| <b>SECONDER:</b> | Kathie Horning, Treasurer                              |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Petrucci |
| <b>NAYS:</b>     | Harper   |

## 10. Board Reports

Trustee Harper - no report

Trustee Petrucci - no report

Clerk Ciofu - no report

Treasurer Horning - Ladies Auxiliary was started up with a membership around 20 with seven officers and the next meeting is on Monday at the Fire Hall at 6:00 p.m.

Trustee Colaianne - no report

Trustee Germane - inquired as to scheduling a meeting prior to the Board Retreat in August.

Supervisor Fountain - thanked all that helped out at the Memorial Day Parade and the Relay for Life.

## 11. Manager's Report

Manager Wickman requested the return of Operational Report surveys from the Board tonight.

Acknowledged the work of Communications Director Colleen Rosso and the team that put together the Memorial Day video. In a matter of 24 hours this video reached 4000 people and we received significant positive feedback.

State of the Township event is set for October 19, 2015 at 4:00 p.m.

## 12. Brief Recess

Brief recess taken at 8:20 p.m. Returned from recess at 8:25 p.m.

## 13. Information / Discussion

### a. Board Retreat (August 10 & 11) - Draft Agenda

Discussion held on agenda and whether to have Dr. Bender as facilitator for one or two days at the Board Retreat. Board agreed to have Dr. Bender for one day, Monday August 10, 2015.

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| <b>RESULT:</b> | <b>INFORMATIONAL</b> |
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### b. Draft Financial Policies

Manager Wickman gave an overview of the Fund Balance Policy and Debt Management policy. Discussion was held regarding the unrestricted fund balance limit and the overall fund balance and debt management policies. Board agreed to go forward to formalize the policy for presentation at a future meeting.

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| <b>RESULT:</b> | <b>INFORMATIONAL</b> |
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### c. 2016 - 2018 Capital Improvement Plan

Board agreed to schedule a Special Meeting on June 16, 2015 at 6:30 p.m. to discuss the Capital Improvement Plan and the Heritage Park Cell tower.

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| <b>RESULT:</b> | <b>INFORMATIONAL</b> |
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## 14. Adjournment

Move to adjourn the meeting at 9:25 p.m.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                    |
| <b>MOVER:</b>    | Glenn Harper, Trustee  |
| <b>SECONDER:</b> | Kathie Horning, Treasurer                                      |
| <b>AYES:</b>     | Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci |

Submitted by,



Larry N. Ciofu  
Clerk