

HARTLAND TOWNSHIP BOARD REGULAR MEETING FINAL MINUTES
August 22, 2017-7:00 PM

1. Call to Order - THE MEETING WAS CALLED TO ORDER BY SUPERVISOR WILLIAM FOUNTAIN AT 7:00 PM

2. Pledge of Allegiance

3. Roll Call

PRESENT: Larry N. Ciofu, William Fountain, Kathie Horning, Joe Colaianne (7:50 PM), Matt Germane, Glenn Harper, Joe Petrucci
ABSENT:

Also present was Township Manager James Wickman.

4. Meeting Agenda

a. Approval of Meeting Agenda

Move to approve the agenda for the August 22, 2017, Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Germane, Harper, Petrucci
ABSENT:	Colaianne

5. Call to the Public

No one came forward.

6. Approval of Consent Agenda

Move to approve the consent agenda for the August 22, 2017, Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Petrucci, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Germane, Harper, Petrucci
ABSENT:	Colaianne

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Approve Closed Session Meeting Minutes 07/06/17
- d. Board of Trustees - Special Meeting - Jul 27, 2017 4:00 PM
- e. Board of Trustees - Special Meeting - Jul 31, 2017 6:30 PM
- f. Approve Closed Session Meeting Minutes 7/31/17
- g. Approve Permit for Fireworks Display - Waldenwoods Resort (9/10/17)
- h. Approve 2018-20 Agreement Economic Development Council of Livingston County (EDCLC)
- i. Approve Huron Cemetery Maintenance Contract (2018-2020)

7. Public Hearing

a. Open the Public Hearing

Move to open the public hearing for Liquor License #17-001 Emagine Theater.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Joe Petrucci, Trustee
AYES:	Ciofu, Fountain, Horning, Germane, Harper, Petrucci
ABSENT:	Colaianne

b. Class C Liquor License - Emagine Theater

No one came forward for the Public Hearing.

Move to approve Resolution for Local Approval for Emagine Theater for a new quota Class C Liquor License.

Supervisor Fountain stated that the Liquor License Committee unanimously agreed that the application met the Township standards. Clerk Ciofu inquired as to the Dance Permit that was requested on the Liquor License Application. Manager Wickman stated that they may want to keep their options open for special events.

Roll call Vote Taken: Motion Passed: 6-0-1

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Petrucci, Trustee
SECONDER:	Kathie Horning, Treasurer
AYES:	Ciofu, Fountain, Horning, Germane, Harper, Petrucci
ABSENT:	Colaianne

c. Liquor License #17-001, Emagine Theatre

RESULT:	INFORMATIONAL
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d. Close the Public Hearing

Move to close the public hearing.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Germane, Trustee
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Germane, Harper, Petrucci
ABSENT:	Colaianne

8. Pending & New Business

a. Prospective Eagle Scout Project - Presented by Mitchell Grosso

Department of Public Works (DPW) Director Bob West gave a brief overview of the project process for the proposed Eagle Scout Project. Mitchell Grosso has been working with DPW and has developed a proposal for bike racks at Hartland Township's three existing parks: Heritage Park, Settlers Park, and Spranger Field. Mr. Grosso has gone through a planning department review that was received favorably, and he has completed his land use permit which is just contingent on Board approval. Director West then introduced Mitchell Grosso to the Board. Mr. Grosso stated he is proposing to build three metal bike racks with a concrete slab at each location. He provided the Board with a detail description of the bike racks, including dimensions, materials, foundations, ground cover, locations, and the timeline for installation in each of the three parks. Mr. Grosso responded to various Board member questions regarding the number of bikes the racks would accommodate and the construction schedule specifics.

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Move to approve the proposed bike rack project by Mitchell Grosso to be eligible for Eagle Scout rank of the Boy Scouts of America.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Germane, Harper, Petrucci
ABSENT:	Colaianne

b. Road Commission Agreement - Hartland Road

DPW Director West reported that the Village drain project has been completed along with the restoration of the area, except for the public roadway. Most recently, the pathway improvements were completed this week. The final piece that needs to be completed is the agreement with Livingston County Road Commission (LCRC). The project has been approved by the LCRC but the agreement has not been completed at this time. Director West is requesting the approval for the Supervisor to sign the agreement when presented by the LCRC not to exceed \$336,000. Manager Wickman stated that it is worth noting the special additional items that were included in the agreement regarding the paving of Crouse Road from Hartland Road to the bridge and adding additional parking areas on Hartland Road. Director West also stated that the LCRC has met with Hartland Consolidated Schools to minimize the disruption of school traffic due to the timing of this project around the same time as school starts this year.

Move to authorize the Supervisor to sign the forthcoming Hartland Road project agreement with the Livingston County Road Commission, for an amount not to exceed \$336,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glenn Harper, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Germane, Harper, Petrucci
ABSENT:	Colaianne

c. Sewer Property - Final Closing

This Resolution memorializes the motion we have already made as the Title Company has requested this be in the form of a Resolution similar to the one that was done last year for the first closing.

Move to approve the Resolution Authorizing the Sale of Real Property. Roll Call Vote Taken. Motion Passed 6-0-1.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Joe Petrucci, Trustee
AYES:	Ciofu, Fountain, Horning, Germane, Harper, Petrucci
ABSENT:	Colaianne

d. Comcast - Uniform Video Service Local Franchise Agreement

Manager Wickman gave a brief overview of the 2006 legislative change that made all local Franchise Agreements uniform. This is a ten year renewal of the 2007 Uniform Video Service Local Franchise Agreement with Comcast. Terms of this Agreement are the same as the previous agreement. Manager Harper stated that he is not in support of this agreement due to cost of installation in certain areas.

Move to Authorize the Supervisor to execute the Franchise Agreement with Comcast.

RESULT:	APPROVED [5 TO 1]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Larry N. Ciofu, Clerk
AYES:	Ciofu, Fountain, Horning, Germane, Petrucci
NAYS:	Harper
ABSENT:	Colaianne

9. Board Reports

Trustee Germane - Merit Energy submitted another work plan to MDEQ and it has been uploaded to the Hartland Township website. This is the work plan to begin remediation of the sulfolane ground water spill that happened at the Hartland 36 Gas Plant that was demolished almost two years ago. The work plan follows the recommendations in the pilot test that was conducted this summer. The remediation technology that is being used has been used for years and it is basically very simple. Air is blown into the ground water from a compressor, which increases the dissolved oxygen concentration of the ground water. This then causes the naturally occurring bacteria which use sulfolane as their food source to multiply. They consume all the sulfolane and you are left with clean water. This is the process that will be used for remediation of the site. It is projected to take a two year period: the first year for the ground water remediation system to operate itself, and then a second year of closure time, which would just be quarterly sampling events to verify that there are no hot pockets remaining. Due to the geology in Hartland Township that varies from place to place there could be some areas of ground water that may take longer to treat. Once the system is up and operational, which is expected to be in the middle of October, and we start getting data it will be easier to estimate how long the treatment system would operate. DEQ has provided approval, so Merit Energy is moving forward as fast as they can get contractors to the site.

Trustee Harper - No report.

Trustee Petrucci - The Fire Marshall position at the Hartland-Deerfield Fire Authority is being addressed. There should be an announcement coming out shortly.

Clerk Ciofu - No report.

Treasurer Horning - No report.

Supervisor Fountain - The Livingston Land Conservancy is having its annual get together September 8, 2017, at the Howell Opera House. Go to their website for more information.

[Brief Recess]

10. Information / Discussion

a. Manager's Report

Supervisor Fountain informed the Board that he received a letter from a resident on Bergin Rd to reduce the speed limit on Bergin Road now that it has been re-paved. Supervisor Fountain stated that we could request this, but he was unsure of the process after that. Manager Wickman gave a brief overview as to how the local speed limits are set. By state law the speed limits are set by a committee which includes the Road Commission, the Michigan State Police and the Township. Basically traffic engineers want the traffic to flow at the natural speed. They will do a speed study to figure out what 80% of the traffic goes and the committee will set the speed to those state standards. Discussion was also held on road signage, lane striping in turn-arounds and under the M-59/US-23 bridge, and expanding the 45 mpg zone on M-59. Manager Wickman stated that we have a task pending that after Mugg and Bopps has been open for a while, probably next spring, that we would ask MDOT to do another traffic study for a light and we could ask them to look at the speed limit on M-59 at that time.

Manager Wickman had DPW Director West provide an overview of the Parks projects. With some minor setbacks, progress is proceeding and the projects are around 50% complete. Due to circumstances the projects were, at one time, ten days behind schedule, but they have already made up four of those days. Discussion was held on brick color, minor contingency fund issues, and minor billing issues. Director West stated he is working with HAYAA contacts regarding leases for their storage units at Heritage Park. Director West will also be presenting playscape updates to the Admin Committee on August 23, 2017.

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Manager Wickman provided an update regarding landscaping of the lift station at M-59 and Clark Road now that Muggs and Bopps is nearing completion. Discussion was held on the quote received from Grissim Metz Andriese Associates for design work, painting of the lift station equipment, alternatives for screening, hydrogen sulfide and bio-filter results, and overall landscaping costs. It was the consensus of the Board to wait until Muggs and Bopps is complete to better evaluate what may be needed if anything.

Manager Wickman stated the Admin Committee has suggested a Special Meeting to discuss Police Protection and Right Sizing the Township for Tuesday, September 26, 2017 at 6:30 p.m. and a second Special Meeting for a Strategic Plan Update with the Directors on Tuesday, October 24, 2017 at 6:30 p.m. The Board agreed to these meetings.

The new owner of the Clyde Road land is engaged in developing a site plan to build the original building at this site. We have agreed to allow them to keep the materials on site assuming they are earnest and diligent in moving forward. Their goal is to have a site plan with the next two weeks and to get on a Planning Commission meeting in the very near future. Manager Wickman and Supervisor Fountain have seen their draft marketing materials which indicate the completion of the building in 2018.

The Township Audit will be on the September 19, 2017 Board Meeting and we usually meet before hand to review items.

a. Strategic Plan Status Update

Manager Wickman gave an update on the Strategic Plan. Almost all items are on a green light status. The Communications Plan has been updated and will be presented to the Admin Committee on August 23, 2017. Manager Wickman is hoping to have this on the Board Agenda for the September 19th Board meeting. The Hartland Road sidewalk south of Dunham Road design plan is tentatively scheduled for a Board meeting next month which is slightly behind schedule. Public Works is going to be very busy this fall. Grant Program evaluation is ready for discussions with the Admin Committee and may be on their August 23rd meeting agenda.

RESULT: INFORMATIONAL

b. Sheriff Department Data - Annual Update

Manager Wickman gave his Annual Police Protection Update based on the Livingston County Sheriff's Department (LCSD) data. There was a productive conversation with the Sheriff's Department and there is a tentative plan for a meeting on September 15, 2017 with our neighboring Townships regarding joint efforts on Police Protection. Highlights from the Sheriff's Department Data was presented by Manager Wickman. Issues discussed were changes in data tracking by the Sheriff's Department and the effect on this year's response time data, Michigan State Police (MSP) and LCSD percentage of call response, Part I versus Part II crime statistics, recap of Sheriff Murphy's conversations at the previous meeting, and the proactive community outreach program of the LCSD.

RESULT: INFORMATIONAL

11. Adjournment

Move to adjourn the meeting at 8:35 p.m.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glenn Harper, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci

Submitted by,



Larry N. Ciofu
Clerk