

1. **Call to Order** - THE MEETING WAS CALLED TO ORDER BY CLERK LARRY N. CIOFU AT 7:00 PM
2. **Pledge of Allegiance**
3. **Selection of Presiding Officer**

Move to approve Clerk Ciofu as Presiding Officer of the January 23, 2018 Hartland Township Board meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Joe Colaianne, Trustee
AYES:	Ciofu, Horning, Colaianne, Germane, Petrucci
ABSENT:	Fountain, Harper

4. **Roll Call**

PRESENT: Larry N. Ciofu, Kathie Horning, Joe Colaianne, Matt Germane, Joe Petrucci
ABSENT: William Fountain, Glenn Harper

Also present was Township Manager James Wickman.

5. **Meeting Agenda**

- a. Approval of Meeting Agenda

Move to approve the agenda for the January 23, 2018 Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Matt Germane, Trustee
SECONDER:	Joe Petrucci, Trustee
AYES:	Ciofu, Horning, Colaianne, Germane, Petrucci
ABSENT:	Fountain, Harper

6. **Call to the Public**

No one came forward.

7. **Approval of Consent Agenda**

Move to approve the consent agenda for the January 23, 2018 Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Petrucci, Trustee
SECONDER:	Joe Colaianne, Trustee
AYES:	Ciofu, Horning, Colaianne, Germane, Petrucci
ABSENT:	Fountain, Harper

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Board of Trustees - Regular Meeting - Jan 9, 2018 7:00 PM
- d. Approve Closed Session Minutes - 01/09/2018
- e. Approve Release of Fire Insurance Withholding for 1077 Long Lake Drive (\$12,262)

8. Pending & New Business

a. Park Rules and Regulations

Manager Wickman gave a brief overview of the updates to the Parks Rules and Regulations regarding the new pavilions, in that we would not be doing any type of reservations for the pavilions. The Department of Public Works and the Parks Site Plan Committee reviewed the changes and deemed the remaining rules and regulations are still relevant. Trustee Colaianne expressed concern that the first come first serve policy for residents would not conflict with the contractual uses of the parks with our Hartland Area Youth Association partners. Manager Wickman explained that in the rules and regulations the Township has the authority to issue permits for specific activities and events that would cover the contractual obligations. The first come first serve policy would be for those days not specifically designated for use by the Township.

Move to approve the revised Township Park Rules and Regulations as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Joe Petrucci, Trustee
AYES:	Ciofu, Horning, Colaianne, Germane, Petrucci
ABSENT:	Fountain, Harper

9. Board Reports

Treasurer Horning - No report.

Trustee Colaianne - No report.

Trustee Germane - Reminder that Hartland's Winterfest is this Saturday, January 27, 2018 at Heritage Park, with activities also at All Saint's Church, concluding with the Fireworks at the end of the event.

Trustee Petrucci - Hartland Deerfield Fire Authority's Award Ceremony is on Saturday February 3, at 3:00 pm at Hartland High School.

Clerk Ciofu - Attended the Hartland Consolidated School Board Meeting on Monday January 22, and they did pass a resolution to put the Non-Homestead Millage up for vote so there will be a May election.

[Brief Recess]

10. Information / Discussion

a. Manager's Report

The Lake Tyrone Improvement Board has held meetings on the aeration program, which has been quite successful, and they are moving forward to continue this program. There has been an issue with their consultant on this matter and they will be moving to a new consultant. Spicer's issues with the Building Department regarding their commercial kitchen may require them to obtain a special use permit for the wine tasting room kitchen facility. The special use permit would have to come to the Planning Commission and the Board of Directors. The Gymnastic's Academy was looking at building a new facility on Arena Drive, which is in the Water District, and would require them to extend and connect to the water main. They have stated that this is cost prohibitive and they indicated they would not be moving forward with the project. There is a potential solution being discussed with the Department of Public Works (DPW) in bringing the water main to and through over to the new Bella Vita property that may be suitable for the Academy. Treasurer Horning inquired as to parking availability at this site and Planning Director Langer has been briefed on previous parking issues at the Ice Arena and he will be addressing this matter should the Gymnastics Academy go forward with the project. Hartland Deerfield Fire Authority Chief Adam Carroll will be at the February 6th Board meeting work session to present the HDFA Budget for fiscal year 2018-2019. The Board budget work session will be held on Saturday, February 10, 2018 at 8:00 a.m. The Heritage Park Pavilion Ribbon Cutting will be at noon this Saturday, January 27th at the Winterfest Event.

b. 2017 Organizational Review

HARTLAND TOWNSHIP BOARD REGULAR MEETING FINAL MINUTES

January 23, 2018-7:00 PM

Manager Wickman presented a brief overview of the Organization Review and the merit wage increase projections for fiscal year 2018-2019. The net inflation factor for the pay grades uses the Detroit Consumer Price Index of 2.67% for this period, which is one of the highest inflation rates we have had in some time. Once we back out the cost of our benefit increases that leaves our usual calculation of net inflationary adjustment at 2.5%. Manager Wickman is recommending a 1.5% inflationary adjustment to the pay grades, when taking into consideration the projected budget factors and the recommendation for the final increase percentage in the retirement contribution level. Manager Wickman also presented his recommendations for the step level increases and merit increase pool. Further discussion on this matter will be held at a future work session when the full Board is present. Trustee Germane inquired as to the overall compensation to revenues percentage, and Manager Wickman will update these figures for the Board. Clerk Ciofu asked for a clarification of the step increase amount and Trustee Petrucci asked for clarification of the 1.5 % inflationary factor as it relates to individual staff personnel. Manager Wickman responded that the step increase was only for those eligible for a step increase within the current pay grade scale and included the full step which may not be the case based on performance reviews. The inflationary factor would apply to all personnel.

RESULT:	INFORMATIONAL
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11. Adjournment

Move to adjourn the meeting at 7:30 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Colaianne, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Horning, Colaianne, Germane, Petrucci
ABSENT:	Fountain, Harper

Submitted by,



Larry N. Ciofu
Clerk