

HARTLAND TOWNSHIP BOARD REGULAR MEETING FINAL MINUTES
February 21, 2017-7:00 PM

1. **Call to Order** - THE MEETING WAS CALLED TO ORDER BY SUPERVISOR WILLIAM FOUNTAIN AT 7:00 PM

2. **Pledge of Allegiance**

3. **Roll Call**

PRESENT: Larry N. Ciofu, William Fountain, Kathie Horning, Joe Colaianne, Matt Germane, Glenn Harper, Joe Petrucci

ABSENT:

Also present was Township Manager James Wickman.

4. **Meeting Agenda**

a. Approval of Meeting Agenda

Move to approve the agenda for the February 21, 2017, Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Colaianne, Trustee
SECONDER:	Kathie Horning, Treasurer
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci

5. **Call to the Public**

No one came forward.

6. **Approval of Consent Agenda**

Move to approve the consent agenda for the February 21, 2017 Hartland Township Board meeting as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Petrucci, Trustee
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Board of Trustees - Regular Meeting - Feb 7, 2017 7:00 PM
- d. Approve Hiring J. MacLeod as Communications Director (\$27.00/hour), Starting 02/22/2017
- e. Approve Pay Off (\$18,826.82) SAD #4 Supplemental Township Parcel (4708-21-200-019)

7. **Applicant**

Manager Wickman gave an overview of the Penny Subdivision Outlot A. New information was provided to the Board regarding this outlot and the Administrative Committee reviewed this information and has made a recommendation for consideration with some conditions. There is a driveway easement in place for lot 8 whose driveway does go over the outlot section that contacts Maxfield Road that seems to be in order. We did reach out to the Livingston County Drain Commission who recommended that a topographical survey be done to address some storm water concerns that were identified at the last meeting. We also secured information and drawings including some old wetland inventory maps and topographical data that provides the lay of the land prior to the Forestbrook Hills subdivision being built and also information on the Forestbrook Hills storm water system. Based on this new information and the Board's conversations, the Administrative Committee recommended conditions regarding having a topographical survey done of this area and having an engineered design for storm water management, to

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demonstrate that the lot can be built on without negatively impacting the storm water of the neighboring parcel. This engineered storm water design would need to be reviewed by the Township engineers. Discussion was held on the original Penny subdivision plat, previous sales information on this property that was available, and any additional documents in possession of the property owner that could further clarify the issue. Supervisor Fountain opened a call to the public. Sally Bowman of 1318 Maxfield Road came forward to point out that the drain commission's letter requested a topographical survey of Lots 2, 3 and Outlot A and that the letter indicated that it appears that the drainage easement across her lot was to allow for conveyance of road drainage to Outlot A. Jim Barkey of 1332 Maxfield Rd. Came forward with photos from his phone of the drainage ditch between his home and his neighbor's and was concerned with the effect of having a home built on the outlot would have on this drain and his home. Further discussion was held on the drainage issues before and after the building of the Forestbrook Hills subdivision, Township assessment history and the historical definition of an outlot.

Move to deny Land Division Request #876 to convert Outlot A Penny Subdivision, to a development site on the following basis:

- 1) Outlot A was platted as part of Penny Subdivision and specifically labeled as being an Outlot, and although the plat does not specifically identify the purpose of Outlot A, it would generally be anticipated that property labeled as Outlot would not be developed.
- 2) The applicant has not provided a valid reason for Hartland Township to consider changing the classification of Outlot A to a development site.
- 3) Provided this motion is approved, Hartland Township will be responsible for refunding to the property owner any previous collected fees for any sewer related funds.
- 4) The property henceforth be taxed at the appropriate rate.
 - a. Penny Subdivision - Outlot A

RESULT:	APPROVED [4 TO 3]
MOVER:	Matt Germane, Trustee
SECONDER:	Joe Petrucci, Trustee
AYES:	Horning, Colaianne, Germane, Petrucci
NAYS:	Ciofu, Fountain, Harper

8. Pending & New Business

- a. Resolution - Solicitation Ordinance

Move to approve the resolution adopting the solicitation ordinance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci

9. Board Reports

Trustee Germane - No report.
Trustee Harper - No report.
Trustee Petrucci - No report.
Clerk Ciofu - No report.

Treasurer Horning - In the request for a budget increase for the Senior Center it was suggested that we go the other townships and ask for an increase. We have done so, and we are attending the Brighton Township meeting in the beginning of March to ask them for a contribution to the Senior Center. Treasurer Horning also met with the Hartland Rural King Manager and the Regional Manager out of Illinois and discussed about the possibility of the Farmers Market being held in the parking lot since there is so much space. They were very excited about the idea and had ideas about elevating the market by having some of the vendors coming in on an off day and selling their corn/honey/etc. right in the store. The Township Planning Director Troy Langer is putting together the

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recommendation of the ordinance review committee to classify the Farmer's Market as an exempt community event, which would allow it go there. It is scheduled to be discussed at the Planning Commission meeting on Thursday, February 23, 2017. The Special Event Ordinance is tentatively scheduled for the March 7, 2017 Board meeting.
Trustee Colaianne - No report.
Supervisor Fountain - No report.

10. (After Brief Recess) Manager's Report

Manager Wickman reported that we have identified budget cuts to meet, and even exceed, the Boards requests from the Special Meeting on February 11th. This will be on the next Board meeting agenda and the Budget Hearing will be held on March 21, 2017. We are having difficulty obtaining invoices for the Village Drain project. We are working with the Drain Commission and their contractor Milford Excavating to get the costs of this project finalized for the Board. The Parks Site Plan drawings should be presented at the March 7, 2017 Board meeting. If these look good, we would be on schedule to send out for bids by March 20th. Hartland Glen re-zoning request will be before the Planning Commission at their February 23, 2017 meeting. We have received no liquor license applications to date, but Emagine Theater has indicated they will have an application in by the deadline.

11. Information / Discussion

a. Proposed Fire Budget 2017-18

Hartland Deerfield Fire Authority (HDFA) Fire Chief Adam Carroll presented the HDFA Budget for the fiscal year 2017-2018 to the Board. Discussion was held on major increase items of workers compensation due to three large claims in the past 3 year period, general health care insurance increases, and general cost of supplies. Discussion was also held on the fire protection contracts with other townships and a brief evaluation of cost/benefit alternatives going forward, call trends for Hartland versus Deerfield, HDFA Capital Improvement Plan, growth in tax base in the township, and future projections of cash flows related to the fire millage. Fire Chief Carroll responded to questions from the Board related to the calculation of the Hartland/Deerfield allocation percentage for FY 2017-2018, personnel expenses, and the ability to attract, train and retain firefighters.

RESULT:	INFORMATIONAL
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b. Proposed Road Commission Policy - Wireless Facilities

Manager Wickman gave an overview of the Livingston County Road Commission (LCRC) proposed policy regarding wireless network facilities within the county road right-of-ways. If the Board has any questions or any other feedback to share with the LCRC please get back to him and he will forward on to the LCRC.

RESULT:	INFORMATIONAL
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12. Adjournment

Move to adjourn the meeting at 9:20 p.m.

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glenn Harper, Trustee
SECONDER:	Matt Germane, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Germane, Harper, Petrucci

Submitted by,



Larry N. Ciofu
Clerk