

HARTLAND TOWNSHIP BOARD REGULAR MEETING FINAL MINUTES
August 8, 2017-7:00 PM

1. **Call to Order** - THE MEETING WAS CALLED TO ORDER BY SUPERVISOR WILLIAM FOUNTAIN AT 7:00 PM

2. **Pledge of Allegiance**

3. **Roll Call**

PRESENT: Larry N. Ciofu, William Fountain, Kathie Horning, Joe Colaianne, Glenn Harper, Joe Petrucci
ABSENT: Matt Germane

Also present was Township Manager James Wickman.

4. **Meeting Agenda**

a. Approval of Meeting Agenda

Move to approve the agenda for the Hartland Township Board meeting for August 8, 2017 as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Petrucci, Trustee
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Harper, Petrucci
ABSENT:	Germane

5. **Call to the Public**

No one came forward.

6. **Approval of Consent Agenda**

Move to approve the consent agenda for the Hartland Township Board meeting of August 8, 2017 as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Joe Petrucci, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Harper, Petrucci
ABSENT:	Germane

- a. Approve Payment of Bills
- b. Approve Post Audit of Disbursements Between Board Meetings
- c. Board of Trustees - Special Meeting - Jul 6, 2017 6:30 PM
- d. Board of Trustees - Regular Meeting - Jul 11, 2017 7:00 PM
- e. Approve Closed Session Meeting Minutes - 07/11/17
- f. Approve Hiring R. Manley, Part-Time Appraiser (\$16.76/hour), 08/21/2017
- g. Approve Transfer of 14.5 Water REUs & SAD Balance (4708-21-400-075)

7. **Applicant**

a. Planned Development Amendment #17-012 - Hartland Estates

Manager Wickman gave a brief overview of the Planned Development (PD) Amendment #17-012 for Hartland Estates. This amendment memorializes the standard practice in effect since the beginning of the development with regards to an error in lot coverage calculations and this amendment would fix this issue. The amendment is supported by both the homeowner's association as well as the builders of the remaining lots. Trustee Colaianne informed the Board that after some debate at the July 13th Planning Commission meeting, this amendment was

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approved with a single no vote.

Move to approve the Planned Development Amendment #17-012, a request to modify the PD Agreement for Hartland Estates to incorporate a maximum of 35% lot coverage standard for the Hartland Estates condominium development, based on the following findings:

1. The entire Hartland Estates residential development already contains approximately 36% open space, a unique feature for this development and allows the individual site condominium units to have a higher lot coverage standard.
2. The Planned Development (PD) for Hartland Estates permitted smaller site condominium units than would have been otherwise be permitted in the SR (Suburban Residential) zoning district
3. Many of the existing single family homes on the individual site condominium units within Hartland Estates already exceed the existing lot coverage standards.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Colaianne, Trustee
SECONDER:	Kathie Horning, Treasurer
AYES:	Ciofu, Fountain, Horning, Colaianne, Harper, Petrucci
ABSENT:	Germane

8. Pending & New Business

a. Road Commission Agreement - Bergin Road

Public Works Director Bob West gave a brief summary of the project referred to in the standard contract with the Livingston County Road Commission (LCRC) for Bergin Road improvements before the Board. If the contract is approved, the milling of the existing Bergin road surface will start on August 9, 2017, paving of the base layer on August 11 and construction of the right hand turn lane on Bergin Rd on August 14. The top layer of pavement is scheduled to be completed by August 18. There will be intermittent lane closures until the project is complete. The right hand turn lane on Bergin Road is being fully funded by the LCRC and no Hartland Road Millage funds will be used for this portion of the project. Clerk Ciofu requested a minor change to the standard contract regarding a referenced Township and the Board agreed to the change.

Move to approve the Bergin Road project agreement with the Livingston County Road Commission for an amount not to exceed \$385,000.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joe Colaianne, Trustee
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Harper, Petrucci
ABSENT:	Germane

b. Performance Resolution for MDOT

Manager Wickman gave an overview of the resolution required by the Michigan Department of Transportation (MDOT) for obtaining permits for performing routine maintenance work in the right of ways. Director West stated that this resolution is an ongoing resolution to avoid getting individual permits for our maintenance work in the right of ways. Due to a change in the MDOT resolution language they are requiring that all communities that have passed this resolution to now pass the new language resolution. This would not come before the Board again, unless there was a change in Board members. Trustee Petrucci inquired as to whether this resolution needs to be reviewed by our attorney. Manager Wickman stated that this is more of a standard county document that is needed if you want to do work in the right of ways.

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Move to approve the Performance Resolution with the Michigan Department of Transportation. Roll call vote taken. Motion passed 6-0-1

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kathie Horning, Treasurer
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Harper, Petrucci
ABSENT:	Germane

c. Water System Pressure Reducing Valve

Director West stated that Public Works has received the bids for the installation of the pre-fabricated pressure reducing valve for the water system as outlined in the five year water system capital improvement plan. This device would alleviate the high pressure east of US-23 that is causing issues with some businesses and residential properties. Bid packages were sent to six vendors and three responded with a bid. All of them exceeded the CIP budgeted amount of \$175,000 for the project. Director West believes that the timing of the bids in the peak season has led to the higher bids amounts. Director West stated that due to the location of the site in an open field, minimal utility interference, the pre-fabrication of the valve, and his experience in this area, he is proposing to have Public Works staff perform the installation. We would still need contract out the excavation portion of the project. Discussion was held on training benefits, project schedule, safety issues, experience and certifications of Director West and staff with this type of project, depth and grading of land at valve site, and liability and warranty issues.

Move to approve the Public Works proposal to install the Pressure Reducing Valve.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Glenn Harper, Trustee
SECONDER:	Kathie Horning, Treasurer
AYES:	Ciofu, Fountain, Horning, Colaianne, Harper, Petrucci
ABSENT:	Germane

9. Board Reports

Trustee Colaianne - No report.

Trustee Harper - No report.

Trustee Petrucci - Reported that the HERO Teen Center Golf Outing was a huge success. They had more golfers this year than they ever had and raised more money than they ever had for the Teen Center. Thanked all that participated and all of the sponsors.

Clerk Ciofu - Reported that the new Hart InterCivic election equipment was delivered to the County and we spent most of last week testing over 150 various units. There were several units that had to be sent back to the manufacturer. We took delivery of most of the Hartland equipment on Monday. This morning, a trip was made to Pontiac to visit six of the precincts that were using the Hart equipment for their mayoral primary. We did not get to see the set up of the equipment but the equipment worked very well and all of the election workers and voters were very pleased with the ease of use of the new equipment.

Treasurer Horning - Requested feedback from the Board on the new Treasurer's report that was distributed last week. Thanked First National Bank for their sponsorship of this week's Farmer's Market which had Spiderman and Wonder Woman there to entertain and they were outstanding.

Supervisor Fountain - No report.

[Brief Recess]

10. Information / Discussion

a. Manager's Report

Manager Wickman reported that we have extended the closing for the land sale of the Pleasant Valley Road land for the Mayberry Homes project until after Labor Day. We are working with the site plan committee and Board on the site plan and we have a meeting scheduled for next week. There are new owners of the former Turnin II site and although they did not meet their previous deadlines for the onsite material we are still working with them. We informed them they must have a site plan within the next two weeks or we would take steps to move the materials at the site at their cost. Manager Wickman will be planning a meeting with the Hartland Business Association. The Assistant Assessor will be leaving in late August. Miller's Knoll pulled their presentation for tonight's meeting earlier this week and they are looking at re-doing a portion of the plan. There is meeting scheduled this week with the Livingston County Sheriff's Department regarding statistics and road patrol. Manager Wickman spoke with the Chamber of Commerce and they do not have interest in taking the lead in another summer community event. The meeting of the four Boards of the Partners in Progress is scheduled for October 12, 2017 at 6:30 p.m. Supervisor Fountain mentioned that the Parks Site Plan Committee will have recommendations for the parks play ground equipment for the Board at the next Board meeting.

b. Town Hall Meeting Concept

Manager Wickman gave a brief overview of the topic of the Town Hall style meeting that has been periodically discussed by the Board. Discussion was held with regards to content of this type of meeting, expectations of the public response to this type of meeting, question and answer format for the meeting, and positive and negative aspects to this type of meeting. The consensus of the Board was to keep this on the Strategic Plan agenda for future review.

RESULT:	INFORMATIONAL
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c. Park Partnership Opportunities

Manager Wickman gave a brief overview of the list of smaller projects that we have identified for the Parks that would be suitable for community organizations to take a leadership role in fundraising and implementation of the projects for the parks. Discussion was held on process for applying for these projects, fundraising options, and a project agreement outlining responsibilities for the Township and the organization.

RESULT:	INFORMATIONAL
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d. Economic Development Council of Livingston County (EDCLC)

Manager Wickman provided an overview of the three year agreement with the Economic Development Council of Livingston County (EDCLC) that expires at the end of the year. Discussion was held on the purpose and focus of the EDCLC, previous EDCLC accomplishments, benefits of EDCLC for Hartland Township, the future of commercial development in the region and in Hartland, and the cost of renewal for another three years. Consensus of the Board was to renew the agreement for another three years. Manager Wickman will prepare package for approval at the next Board meeting.

RESULT:	INFORMATIONAL
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11. Adjournment

Move to adjourn the meeting at 8:45 p.m.

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MOVER:	Kathie Horning, Treasurer
SECONDER:	Glenn Harper, Trustee
AYES:	Ciofu, Fountain, Horning, Colaianne, Harper, Petrucci
ABSENT:	Germane

Submitted by,



Larry N. Ciofu
Clerk